

		N.1	N.2	N.3	N.4
1.	Employer/Principal				
2.	Contract description				
3.	Principal agent/engineer				
	Contact name				
	Telephone number				
4.	Contract value				
5.	Retentions deducted				
6.	Value to complete				
7.	Certified to date				
8.	Contract period				
	Start date				
	Completion date				
9.	Details of delays/ Variations/Extensions				
10	Value of Gtee lodged				
	Name of Bank/Insurer				
	When due for return				
11	Estimated final profit/loss				

M. CONTRACTS IN PROGRESS

N. MOST RECENT CONTRACTS COMPLETED

		0.1	0.2	0.3	0.4
1.	Date Completed				
2.	Employer/Principal				
3.	Contract description				
4.	Contract location				
5.	Final contract value				
6.	Completion certificate issued? Yes or No				
7.	Final certificate issued? Yes or No				
8.	Amount of retention money O/S				
	When due				
9.	Amount of claims outstanding				
10	Amount of penalties imposed				
11	Amount or percentage of final profit/loss on contract				
12	Guarantee provided (value)				
	Name of bank/insurer				
	When due for return				
13	Principal agent/engineer				
	Contact name				
	Telephone number				